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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **What are you doing & why?**  *Be in the best interest of the business*  **What:** *(project scope and objective)*  **Why:** *(project value to the business or alignment to strategy)*  **Triple Constraint:** *(comparative priority of scope, time, and cost)*  Triple Constraint:   |  |  |  |  | | --- | --- | --- | --- | |  | Fixed | Flexible | Accept | | Scope/Quality |  |  |  | | Time/Schedule |  |  |  | | Cost/Resources |  |  |  | | **How are you going to get there?**  *Be inclusive*  People:  \*Sponsor  \*PM  Analyst  Developer  Quality Assurance  Business Resources  Time:  $:  Tools:  Process: |
| **What’s standing in your way…and what are you going to do about it?**  *Be insightful*   |  |  |  | | --- | --- | --- | | If… | Then… | And so… | | 1. |  |  | | 2. |  |  | | 3. |  |  | | 4. |  |  | | 5. |  |  | | 6. |  |  | | 7. |  |  | | |